GREATER KROTZ SPRINGS PORT COMMISSION
KROTZ SPRINGS, LOUISIANA
ANNUAL FINANCIAL REPORT
FOR THE YEARS ENDED JUNE 30, 2014 AND 2013

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James L. Nicholson, Jr., CPA G. Kenneth Pavy, II, CPA Michael A. Roy, CPA Lisa Trouille Manuel, CPA Dana D. Quebedeaux, CPA

The Board of Commissioners



A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

John S. Dowling, CPA 1904-1984 John Newton Stout, CPA 1936-2005 Chizal S. Fontenot, CPA 1955-2012

Retired

Harold Dupre, CPA 1996 Dwight Ledoux, CPA 1998 Joel Lanclos, Jr., CPA 2003 Russell J. Stelly, CPA

2005

Greater Krotz Springs Port Commission
Krotz Springs, Louisiana

We have reviewed the accompanying financial statements of the business-type activities
Springs Port Commission as of and for the years ended June 30, 2014 and 2013, which

We have reviewed the accompanying financial statements of the business-type activities of the Greater Krotz Springs Port Commission as of and for the years ended June 30, 2014 and 2013, which collectively comprise the Greater Krotz Springs Port Commission's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management of the Greater Krotz Springs Port Commission. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

The management of the Greater Krotz Springs Port Commission is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

In accordance with the <u>Louisiana Governmental Audit Guide</u> and the provisions of state law, we have issued a report, dated October 6, 2014, on the results of our agreed-upon procedures.

Management has omitted the management's discussion and analysis information that is required to be presented for purposes of additional analysis. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. The results of our review of the basic financial statements are not affected by this missing information.

Opelousas, Louisiana

October 6, 2014

GREATER KROTZ SPRINGS PORT COMMISSION KROTZ SPRINGS, LOUISIANA STATEMENTS OF NET POSITION JUNE 30, 2014 and 2013

		BUSINESS-TYPE ACTIVITIES PROPRIETARY FUND		
	2014	2013		
<u>ASSETS</u>				
Cash	\$ 56,867	\$ 35,858		
Investments	3,492,061	3,391,976		
Leases receivable	22,670	43,410		
Interest receivable	1,796	1,928		
Prepaid insurance	11,676	10,514		
Other receivable	-	195,000		
Capital assets (net)	2,749,752	3,273,352		
Total assets	6,334,822	6,952,038		
LIABILITIES Accounts payable Accrued payroll and benefits Unearned lease revenues Total liabilities	1,491 6,835 58,626 66,952	35,838 3,460 35,782 75,080		
NET POSITION Net investment in capital assets Unrestricted	2,749,752 3,518,118	3,273,352 3,603,606		
Total net position	6,267,870	6,876,958		

See accompanying notes and independent accountant's review report.

GREATER KROTZ SPRINGS PORT COMMISSION KROTZ SPRINGS, LOUISIANA STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION FOR THE YEARS ENDED JUNE 30, 2014 and 2013

	BUSINESS-TYPE ACTIVITIES PROPRIETARY FUND		
	2014	2013	
OPERATING REVENUES			
Leases	\$ 308,846	\$ 299,568	
Tonnage and docking fees	16,577	18,318	
Miscellaneous income	1,798	7,552	
Total operating revenues	327,221	325,438	
OPERATING EXPENSES			
Commissioners per diem	23,325	21,000	
Salaries and benefits	140,466	112,752	
Taxes	3,348	3,043	
Travel	2,328	2,727	
Meetings and conventions	51,833	37,859	
Dues	2,971	2,822	
Advertising and promotion	1,061	1,236	
Professional fees	31,466	20,676	
Insurance	31,926	30,866	
Telephone and utilities	5,740	6,620	
Repairs and maintenance	5,628	2,871	
Office expense	7,321	5,806	
Depreciation	104,131	100,586	
Total operating expenses	411,544	348,864	
OPERATING INCOME (LOSS)	(84,323)	(23,426)	
NON-OPERATING REVENUES			
Interest income	21,955	20,561	
Total non-operating revenues	21,955	20,561	
INCREASE (DECREASE) IN NET POSITION BEFORE			
EXTRAORDINARY ITEM	(62,368)	(2,865)	
EXTRAORDINARY ITEM			
Impairment loss on boat launch	(546,720)		
INCREASE (DECREASE) IN NET POSITION AFTER			
EXRAORDINARY ITEM	(609,088)	(2,865)	
NET POSITION, beginning of year	6,876,958	6,879,823	
NET POSITION, end of year	6,267,870	6,876,958	

See accompanying notes and independent accountant's review report.

GREATER KROTZ SPRINGS PORT COMMISSION KROTZ SPRINGS, LOUISIANA STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2014 and 2013

	BUSINESS-TYPE ACTIVITIES	
	PROPRIETARY FUND	
	2014	2013
CASH FLOWS FROM OPERATING ACTIVITIES		
Received from customers	\$ 565,805	\$ 316,352
Paid to suppliers	(175,783)	(76,180)
Paid to employees	<u>(163,764)</u>	(144,243)
Net cash provided by operating activities	226,258	95,929
CACLUSI CIAIO EDOM CADITAL AND DELATED		
CASH FLOWS FROM CAPITAL AND RELATED		
FINANCING ACTIVITIES	(407.054)	(04.475)
Purchase of fixed assets	(127,251)	(61,475)
Net cash used by capital and related	(407.054)	(64.475)
financing activities	(127,251)	(61,475)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments	(100,000)	(100,000)
Interest on investments	22,002	20,034
Net cash used by investing activities	$\frac{22,002}{(77,998)}$	(79,966)
Hot oddir dodd by Hivedinig ddiriniad	(11,000)	(,0,000)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	21,009	(45,512)
CASH AND CASH EQUIVALENTS, beginning of year	35,858	81,370
CASH AND CASH EQUIVALENTS, end of year	56,867	35,858
RECONCILIATION OF OPERATING INCOME (LOSS) TO		
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES		
Operating income (loss)	\$ (84,323)	\$ (23,426)
Adjustments to reconcile operating loss to net		
cash provided by operating activities:		
Depreciation	104,131	100,586
Changes in assets and liabilities:		
(Increase) decrease in receivables, net	215,740	(19,210)
(Increase) decrease in prepaid insurance	(1,162)	1,064
Increase (decrease) in accounts and other payables	(34,347)	25,919
Increase (decrease) in deferred income	22,844	10,996
Increase (decrease) in accrued payroll and benefits	3,375_	-
Net cash provided by operating activities	226,258	95,929
·		
NONCASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES		
EXTRAORDINARY ITEM- IMPAIRMENT LOSS ON BOAT LAUNCH	\$ (546,720)	\$ -

See accompanying notes and independent accountant's review report.

NOTES TO FINANCIAL STATEMENTS

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Greater Krotz Springs Port Commission was created as a political subdivision of the State of Louisiana by the Louisiana State Legislature under the provisions of Louisiana Revised Statute 34:1451-1456. The Port Commission has the power to regulate the commerce and traffic in St. Landry Parish in such a manner as may be best for public interest; and it is empowered to own and have charge of, to administer, construct, operate and maintain wharfs, warehouses, landings, docks, sheds, belt and connection railroads, shipways, canals, channels, slips, basins, locks, elevators and other structures and facilities necessary and proper for the use and development of the business of the area under its control.

The Port Commission is governed by a board of commissioners, consisting of eleven members appointed as follows:

- 1. Three members by the St. Landry Parish Government
- 2. Two members by the City of Opelousas
- 3. Two members by the City of Eunice
- 4. Two members by the Town of Krotz Springs
- 5. Two members by the St. Landry Parish Municipal Association

The Port's office is located in Krotz Springs, Louisiana, and employs two administrative personnel. The Port's operations are funded entirely through annual self-generated revenues.

The accompanying financial statements of the Greater Krotz Springs Port Commission have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The following is a summary of certain significant accounting policies and practices of the Greater Krotz Springs Port Commission:

A. FINANCIAL REPORTING ENTITY

The Port is reported as a stand-alone entity as defined by GASB Statement No. 14, "The Financial Reporting Entity." The Port is neither fiscally dependent on any other local government, nor does it provide specific financial benefits to or impose specific financial burdens on any other government. No other potential component units meet the criteria for inclusion in the financial statements of the Port.

B. BASIS OF PRESENTATION

The Division of Administration of the State of Louisiana has determined that the Greater Krotz Springs Port Commission is a primary government and not a component unit or agency of the State of Louisiana for financial reporting purposes.

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. MEASUREMENT FOCUS / BASIS OF ACCOUNTING

Measurement Focus

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. The proprietary fund of the Port utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Proprietary fund equity is classified as net position.

Basis of Accounting

Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied. All proprietary funds utilize the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Port's enterprise fund are charged to tenants for the use of the facilities. Operating expenses for enterprise funds include the cost of maintaining the facilities, administrative expenses, and depreciation on capital assets. All revenues not meeting the definition are reported as non-operating revenues and expenses.

D. CASH AND INVESTMENTS

The Port defines cash and cash equivalents as follows:

Cash equivalents – includes all short term, highly liquid investments that are readily convertible to known amounts of cash and are so near their maturity that they present insignificant risk of changes in value because of interest rates. Generally, only investments which, at the day of purchase, have a maturity date no longer than three months qualify under this definition.

For the purpose of the statement of cash flows, "cash and cash equivalents" include all demand, pooled cash account, and certificates of deposit with an original maturity of three months or less.

E. RECEIVABLES

Receivables consist of all revenues earned at year-end and not yet received.

F. INVENTORIES

Inventories for supplies are immaterial and are recorded as expenses when purchased.

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

G. CAPITAL ASSETS

All fixed assets are valued at historical cost. The Port maintains a threshold level of \$500 or more for capitalizing capital assets. The costs of normal maintenance and repairs that do not add to the value of that asset or materially extend the life of that asset are not capitalized.

Depreciation of all exhaustible fixed assets is recorded as an allocated expense in the Statements of Revenues, Expenses, and Changes in Net Position, with accumulated depreciation reflected in the Statements of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings	30 Years
Wharfs and docks	30 Years
Road and road improvements	30 Years
Mooring dolphin	5 Years
Furniture and equipment	5 Years

H. COMPENSATED ABSENCES

Employees can accumulate up to 400 hours of sick leave; however, no payment is made for accrued and unused sick leave upon termination or retirement. Two weeks of annual leave is earned by each employee; however, any unused portion lapses at the end of the fiscal year.

I. EQUITY CLASSIFICATIONS

Equity is classified as net position and displayed in three components:

- Net investment in capital assets Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction or improvement of those assets.
- 2. Restricted net position Consist of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- 3. Unrestricted net position All other net position that do not meet the definition of "restricted" or "net investment in capital assets."

When both restricted and unrestricted resources are available for use, it's the Port's policy to use restricted resources first, then unrestricted resources as they are needed.

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

J. LEASE REVENUES

The Port's revenues include the leasing of land and improvements under cancelable operating leases. The leases are accounted for using the operating method whereby the amount of revenue recognized in each accounting period is equivalent to the amount of rent receivable according to the provisions of the lease. Unearned lease revenues consists of prepaid lease payments.

K. ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

L. OTHER POST-EMPLOYMENT BENEFITS (OPEB)

The Greater Krotz Springs Port Commission does not provide any post-employment benefits to retirees other than pension and therefore is not required to report under GASB Statement No. 45, <u>Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions.</u>

NOTE (2) - CASH AND INVESTMENTS

Louisiana statutes authorize the Port to invest in United States bonds, treasury notes or certificates, time certificates of deposit in state and national banks, or any other federally insured investment.

The carrying amount of the Port's cash and investments at June 30, 2014 and 2013, respectively, was \$3,548,928 and \$3,427,834. The bank balance of cash was \$58,248 and \$48,406 and of investments was \$3,492,061 and \$3,391,976 at June 30, 2014 and 2013, respectively. Investments are stated at cost or amortized cost, which approximates market. Investments consist of time certificates of deposit and direct investment in the Louisiana Asset Management Pool (LAMP). Cash and certificates of deposits are fully secured through the pledge of bank-owned securities or federal deposit insurance. Investments in certificates of deposit at June 30, 2014 and 2013, respectively, were \$3,200,000 and \$3,100,000. The Louisiana Asset Management Pool (LAMP) is a cooperative endeavor designed to create a local government investment vehicle. The cooperative endeavor was created at the initiative of the Louisiana State Treasurer's Office. With investment advice provided by a professional investment manager and custody of the assets maintained by a major Louisiana bank, LAMP has been established to improve administrative efficiency and increase investment yield for all depositing members. Investment in LAMP at June 30, 2014 and 2013, respectively, was \$292,061 and \$291,976. LAMP is currently rated AAAm by Standard & Poor's Ratings Services.

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the Port's deposits may not be recovered or will not be able to recover collateral securities that are in the possession of an outside party. These deposits are stated at cost, which approximates market. Under state law these deposits (or the resulting bank balances) must be secured by federal deposit insurance or similar federal security or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

NOTE (2) - CASH AND INVESTMENTS (Continued)

At June 30, 2014 and 2013, respectively, \$458,248 and \$848,406 of the bank balance was covered by FDIC insurance and \$2,800,000 and \$2,300,000 were exposed to custodial credit risk. These deposits are uninsured and collateralized with securities held by the pledging institutions' trust department or agent, but not in the Port's name. The Port does not have a policy for custodial credit risk.

NOTE (3) - CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2014 was as follows:

	Balances 	Increases	Decreases	Balances 6/30/2014
Business-type Activities				
Land	\$ 856,100	\$ -	\$ -	\$ 856,100
Boat launch	1,020,215	126,505	546,720	600,000
Buildings	872,010	•	-	872,010
Wharfs and docks	2,104,258	-		2,104,258
Road and road improvements	689,657		-	689,657
Mooring dolphin	43,119	-	-	43,119
Furniture and equipment	31,697	746	-	32,443
Total at historical cost	5,617,056	127,251	546,720	5,197,587
Less accumulated depreciation				
Boat Launch	_	3,333	_	3,333
Buildings	431,041	28,703	-	459,744
Wharfs and docks	1,392,504	47,747	-	1,440,251
Roads and road improvements	446,312	22,988	-	469,300
Mooring dolphin	43,119	, -	-	43,119
Furniture and equipment	30,728	1,360	-	32,088
Total accumulated depreciation	2,343,704	104,131		2,447,835
Business-type activities capital assets, net	3,273,352	23,120	546,720	2,749,752

Depreciation expense for the year ended June 30, 2014 was \$104,131.

NOTE (3) - CAPITAL ASSETS (Continued)

Capital asset activity for the year ended June 30, 2013 was as follows:

	Balances 7/1/2012	Increases	Decreases	Balances 6/30/2013
Business-type Activities				
Land	\$ 856,100	\$ -	\$ -	\$ 856,100
Boat Launch	-	1,020,215	-	1,020,215
Buildings	872,010	-	-	872,010
Wharfs and docks	2,104,258	-	-	2,104,258
Road and road improvements	689,657	-	-	689,657
Mooring dolphin	43,119	-	-	43,119
Furniture and equipment	31,697	-	-	31,697
Construction in progress - Boat launch	1,153,740		1,153,740	
Total at historical cost	5,750,581	1,020,215	1,153,740	5,617,056
Less accumulated depreciation				
Buildings	401,975	29,066	_	431,041
Wharfs and docks	1,344,755	47,749	-	1,392,504
Roads and road improvements	423,323	22,989	-	446,312
Mooring dolphin	43,119	-	-	43,119
Furniture and equipment	29,946	782	-	30,728
Total accumulated depreciation	2,243,118	100,586		2,343,704
Business-type activities capital assets, net	3,507,463	919,629	1,153,740	3,273,352

Depreciation expense for the year ended June 30, 2013 was \$100,586.

NOTE (4) - PENSION PLAN

All full-time employees of the Port are members of the Louisiana State Employees Retirement System ("System"), a multiple-employer, public employee retirement system (PERS) controlled and administered by a separate board of trustees.

All full time employees are eligible to participate in the System. Benefits vest with ten years of service. Vested employees may retire at (a) any age with thirty years of service, (b) age 55 with twenty-five years of service. A participant's basic annual retirement benefit is equal to \$300 plus 2.5% of their highest consecutive 36 month average salary multiplied by their years of credited service. Participants who became members of LASERS on or after July 1, 1986, are not eligible for the \$300 addition to the annual retirement benefit formula. The maximum annual retirement benefit may not exceed the lesser of 100% of a member's average compensation or certain specified dollar amounts of actuarially determined monetary limits depending upon the member's age at retirement. As an alternative to the basic retirement benefit, a member may elect to receive his retirement benefits under any one of four different options providing for a reduced retirement benefit payable throughout his life with certain benefits being paid to his designated beneficiary after his death. The System also provides death and disability benefits. Benefits are established by state statute.

NOTE (4) - PENSION PLAN (Continued)

The system issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana State Employees' Retirement System, 7937 Office Park Boulevard, Baton Rouge, LA 70809.

Description of Funding Policy -

Covered employees are required by State statute to contribute 8% of their gross salary if hired on or after 1/1/11 and 7.5% of their gross salary if hired before 7/1/06 to the System and the Port contributes an additional percentage of 29.1%. Contributions to the System during fiscal year ended June 30, 2014, 2013, and 2012 were funded through employee and employer contributions. Employer contributions were \$33,485, \$14,731, and \$8,789, respectively for years ended June 30, 2014, 2013, and 2012. The total payroll of the Port, fully covered by the System, was \$106,981, \$98,020, and \$98,118, for the same periods. Under present statutes, the Port does not guarantee any of the benefits granted by the System. The executive director was in the drop program from April 2010 through March 31, 2013.

NOTE (5) - LEASE REVENUES

The Port negotiates lease-rental and user contracts with companies for the use of the Port's wharfs, docks, land and warehouses. Fees are composed of minimum lease payments and, in certain contracts, additional rates based upon the volume of commodities moved across the docks leased. The total lease and tonnage revenue earned in the fiscal years ended June 30, 2014 and 2013, respectively was \$325,423 and \$317,886.

A summary of current leases follows:

Cabot Corporation

On April 5, 1993 (amended on September 13, 1993), the Port entered into a lease with Cabot Corporation for the use of 5.58 acres of land, more or less which includes a basic rent and one cent per barrel for all material, either incoming or outgoing, moved across the dock. The Port also granted several easements, servitudes, right-of-ways, rights of passage, etc. for Cabot Corporation to conduct its business. The term of the lease is for 5 years from April 5, 1993, with Cabot Corporation having the option to extend the same for 4 additional 5 year terms unless giving notice in writing to the Port 60 days in advance of the end of a particular 5-year term to renew. (The lease is in its fourth renewal period which extends the lease until April 5, 2018.)

Cabot Corporation guarantees a 30,000 barrel minimum per month throughput. Said one cent per barrel charge to accrue on October 1, 1993 and shall be due on a calendar month basis thereafter. Cabot Corporation shall furnish to the Port a monthly throughput report no later than 30 days following the end of the month covered by each report. The additional rent shall be adjusted at the beginning of each option year to reflect the increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for all Urban Consumers (CPI-U), South Region.

For the fiscal years ended June 30, 2014 and 2013, respectively, Cabot Corporation paid \$25,924 and \$27,032.

NOTE (5) - LEASE REVENUES (Continued)

Alon Refining Krotz Springs, Inc.

On May 13, 1993, the Port entered into a lease with Phibro Energy USA, Inc. for the use of certain tracts or parcels of land and/or rights of way designated as Tract 2-A containing 10.16 acres, Tract 3 containing 5.29 acres, Tract 4 containing 1.46 acres, Tract 5 containing 2.95 acres. In addition Phibro shall have a pipeline and road right-of-way for the existing Phibro pipelines and the existing roads, etc.

The surface lease agreement shall be for a period of 10 years commencing on January 1, 1993 and ending on December 31, 2002, subject to Phibro's option to extend or renew this lease for one additional 5 year period commencing on January 1, 2003 and terminating on December 31, 2007, on the same terms and conditions as contained herein.

Phibro agrees to pay a monthly rental of \$15,285, due and payable on or before the 15th day of each month beginning March 15, 1993 and like installment due and payable on or before the 15th day of each month thereafter. The rental shall be adjusted by 25% of the CPI adjustment on January 1st of each year of the primary lease and any extension thereof.

In May 1997, Basis Petroleum, Inc. (formerly known as Phibro Energy USA, Inc.) sold all of its capital stock to Valero Refining and Marketing Company, a wholly owned subsidiary of Valero Energy Corporation.

On February 5, 2007, the lease with Valero Refining was extended to December 31, 2017, with one option to extend the lease for one five-year period. In addition, lease payments will adjust on January 1st of each year in accordance with the original lease.

On June 2, 2008, the Port agreed to assign the lease to Alon Refining Krotz Springs, Inc. after its acquisition of the facilities from Valero Refining.

The present monthly rental is \$20,365 and for the fiscal years ended June 30, 2014 and 2013, respectively, Alon paid a total of \$242,571 and \$238,998, respectively.

Alon Refining Krotz Springs, Inc.

On January 1, 2006, the Port entered into a lease with Valero Refining Company - Louisiana for the use of a 16,000 sq. ft. warehouse and 11.58 acres situated in Section 15, T-6-S, R-7-E, St. Landry Parish. The term of the lease is 10 years, commencing January 1, 2006 with the option to extend the lease on the same terms for 2 additional ten year terms. The original terms of the lease were \$17,370 per year land rental and \$24,000 per year warehouse rental. The rental has been adjusted annually to reflect the changes in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for all Urban Consumers (CPI-U), South Region. For the fiscal years ended June 30, 2014 and 2013, respectively, Alon paid a total of \$50,272 and \$49,531 for this lease.

On June 2, 2008, the Port agreed to assign the lease to Alon Refining Krotz Springs, Inc. after its acquisition of the facilities from Valero Refining.

NOTE (5) - LEASE REVENUES (Continued)

RiverBank Hunting Club

On May 10, 2013, the Port entered into a lease for Riverbank Hunting Club for a term of three years, commencing on July 1, 2013 and ending on June 30, 2016. The annual lease will be for \$2,601.00 per year.

Town of Krotz Springs

In April of 2014, the Port entered into an annual operating lease agreement with the Town of Krotz Springs for the boat launch. The Lessee shall pay the Port \$100.00 annually on the 23rd of April each year. The lease term is for five (5) years commencing on April 23, 2014 with the option to extend the lease for an additional five (5) year term. Either party may cancel this lease upon sixty (60) days written notice to the other.

Mid-River Terminal

Mid-River Terminal, LLC is a Louisiana based company with extensive oil and gas experience. Mid-River will build a state of the art facility for transferring petroleum products into and out of standard river barges for inland throughput. Mid-River will bring in product, possibly blend the product as per customers specifications, store the product and then barge out to customers.

On May 1, 2014, the Port entered into a lease agreement with Mid-River Terminal, LLC for approximately 26 acres of land together with all buildings, construction, and improvements presently situated on or subsequently erected upon the land for the purpose of

The terms of the lease are as follows:

Initial term – Shall commence on the effective date of the lease for a period of 1 year for a base rent of \$30,000 per annual to be paid in advance. During this term, the lessee at its sole discretion by giving written notice to the lessor may either extend the initial term for another 12 months, elect to terminate the lease, or elect to continue the lease and commence construction of its facility.

Construction term- The construction term shall commence on the first day of the third full month following the written notice delivery date from the lessee and shall run for a period not to exceed 5 years from the construction commencement date at an annual rent of \$50,000 payable annually in advance.

Primary term- The primary term shall commence on the first day of the first calendar quarter following the commercial operations date and shall continue for two five year terms with annual base rent of \$65,000.00 per annual paid quarterly in advance for the first five years and \$75,000.00 per annual paid quarterly in advance for the second five year term. The lessee will have the option to extend this lease for ten annual renewal periods of five years each at a rate set by a prescribed index as defined in the lease agreement.

In addition to the base rent during the primary term the lessee shall also pay an additional rent (The "Tariff Rent") on "through put" barrels of product delivered to third parties calculated as prescribed in the schedule contained in the lease agreements and payable in arrears, within 45 days after the last day of each calendar quarter. The tariff rent shall be adjusted upon the renewal of the lease based upon the same index as prescribed for the base rent.

NOTE (6) - RISK MANAGEMENT

The Port is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; employee medical insurance; and natural disasters. The Port carries commercial insurance for risks of loss or damage to property, general liability, and medical insurance. There were no significant reductions in insurance coverage in 2014 from coverage in the prior year. Settled claims have not exceeded this commercial coverage in the past three fiscal years.

NOTE (7) - LITIGATION AND CLAIMS

On March 1, 2011 the Port filed a lawsuit against Engineer Karl Aucoin of Aucoin & Associates and Michael Bellard of The Belltech Group. The boat launch was never accepted as substantially complete and the Port never took possession of the project. The Port spent the rest of 2011 and all of 2012 trying to come up with a solution to fix the damaged boat ramp that would be acceptable and affordable. On June 26, 2013 a settlement, waiver, and release agreement was reached with Aucoin & Associates. Finally, on October 15, 2013, the Port Commission voted to settle the lawsuit against the Belltech Group.

On April 23, 2014, the Port signed a lease leasing the boat ramp and .913 acres including the parking area to the Town of Krotz Springs. The town will operate and maintain the boat ramp for the use of the public.

NOTE (8) - FEDERAL FINANCIAL ASSISTANCE

The Board received no federal funds during the fiscal years ended June 30, 2014 and 2013.

NOTE (9) - COMPENSATION PAID TO BOARD MEMBERS

The schedule of per diem payments to Board Members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Board members are paid \$75 for each meeting they attend, as authorized by Louisiana Revised Statute 34:1451.

The amounts paid to Board Members during the years ended June 30, 2014 and 2013 are as follows:

Member	2014		2013	
Cheryl L. Carter	\$	2,025	æ	1 900
•	Φ	•	\$	1,800
Joseph Diesi		1,200		750
Billy Frilot		-		225
Vernon Haynes		1,650		1,350
Dallas Leger		2,700		2,100
Malcolm McMillan		2,775		2,775
Monita Reed		1,650		1,725
James Soileau		2,700		2,625
John K. Soileau		2,400		2,700
Michael R. Thibodeaux		2,400		2,550
William Thompson		1,800		1,725
Senic Batiste		2,025		675
		23,325		21,000

NOTE (10) - SUBSEQUENT EVENTS

Subsequent events were evaluated through October 6, 2014, which is the date the financial statements were available to be issued. As of October 6, 2014, there were no subsequent events noted.

James L. Nicholson, Jr., CPA G. Kenneth Pavy, II, CPA Michael A. Roy, CPA Lisa Trouille Manuel, CPA Dana D. Quebedeaux, CPA

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

John S. Dowling, CPA 1904-1984 John Newton Stout, CPA 1936-2005 Chizal S. Fontenot, CPA 1955-2012

Retired

Harold Dupre, CPA 1996 Dwight Ledoux, CPA 1998 Joel Lanclos, Jr., CPA 2003 Russell J. Stelly, CPA 2005

To the Board of Directors Greater Krotz Springs Port Commission Krotz Springs, Louisiana

We have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of Greater Krotz Springs Port Commission and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about Greater Krotz Springs Port Commission's compliance with certain laws and regulations during the year ended June 30, 2014 included in the accompanying Louisiana Attestation Questionnaire. Management of Greater Krotz Springs Port Commission is responsible for its financial records and compliance with applicable laws and regulations. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Select all expenditures made during the year for material and supplies exceeding \$30,000 or public works exceeding \$150,000, and determine whether such purchases were made in accordance with R.S. 38:2211-2296 (the public bid law) or R.S. 39:1551-39:1775 (the state procurement code), whichever is applicable.

No expenditures were made during the year for materials and supplies exceeding \$30,000 or public works exceeding \$150,000.

Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided us with the required list.

To the Board of Directors Greater Krotz Springs Port Commission Page 2

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

None of the employees included on the list of employees provided by management [agreed upon procedure (3)] appeared on the list provided by management in agreed-upon procedure (2).

Budgeting

5. Obtained a copy of the legally adopted budget and all amendments.

Greater Krotz Springs Port Commission's operations are accounted for in a Proprietary Fund which is not required to adopt a budget.

6. Trace the budget adoption and amendments to the minute book.

Greater Krotz Springs Port Commission's operations are accounted for in a Proprietary Fund which is not required to adopt a budget.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues failed to meet budgeted revenues by 5% or more, or if actual expenditures exceed budgeted amounts by 5% or more.

Greater Krotz Springs Port Commission's operations are accounted for in a Proprietary Fund which is not required to adopt a budget.

Accounting and Reporting

- 8. Randomly select 6 disbursements made during the period under examination and:
- (a) trace payments to supporting documentation as to proper amount and payee;

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

(b) determine if payments were properly coded to the correct fund and general ledger account; and

The payments were properly coded to the correct fund and general ledger account.

(c) determine whether payments received approval from proper authorities.

Inspection of documentation supporting each of the six selected disbursements indicated the proper approval according to the Board's current policy. The current policy is that two of the three authorized signatures are required on each check.

<u>Meetings</u>

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by R.S. 42:1 through 42:13 (the open meetings law).

Agendas for all meetings were posted. We examined copies of agendas kept with minutes.

To the Board of Directors Greater Krotz Springs Port Commission Page 3

Debt

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds from bank loans, bonds, or like indebtedness.

We inspected copies of all bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

Advances and Bonuses

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees that may constitute bonuses, advances, or gifts.

A reading of the minutes of the Port for the year indicated no approval for the payments noted. We also inspected payroll records for the year and noted no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

Prior Comments and Recommendations

Our prior year report, dated September 11, 2013, did not include any comments or unresolved matters.

We were not engaged to perform, and did not perform, an audit, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of Greater Krotz Springs Port Commission and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Opelousas, Louisiana

October 6, 2014

GREATER KROTZ SPRINGS PORT COMMISSION KROTZ SPRINGS, LOUISIANA SCHEDULE OF CURRENT YEAR FINDINGS AND RESPONSES JUNE 30, 2014 and 2013

Section I – <u>INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS</u>

No findings.

Section II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

No findings.

Section III - MANAGEMENT LETTER

No findings.

GREATER KROTZ SPRINGS PORT COMMISSION KROTZ SPRINGS, LOUISIANA SCHEDULE OF PRIOR YEAR FINDINGS JUNE 30, 2014 and 2013

Section I – <u>INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS</u>

No findings.

Section II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

No findings.

Section III - MANAGEMENT LETTER

No findings.

LOUISIANA ATTESTATION QUESTIONNAIRE (For Attestation Engagements of Government)

7-28-14 (Date Transmitted)	
JOHN S. DOWLING + CO	
70 286x 1549	
ORTHUSAS, LA. 70571-1549	Adit===\
	Auditors)
In connection with your review of our financial statements as of [date] and f required by Louisiana Revised Statute (R.S.) 24:513 and the Louisiana Gormake the following representations to you. We accept full responsibility for following laws and regulations and the internal controls over compliance wire have evaluated our compliance with the following laws and regulations representations.	vernmental Audit Guide, we our compliance with the this such laws and regulations. prior to making these
These representations are based on the information available to us as of (completion/representations).	date of
Public Bid Law	
It is true that we have complied with the public bid law, R.S. Title 38:2211-2 the regulations of the Division of Administration and the State Purchasing C	
Code of Ethics for Public Officials and Public Employees	
It is true that no employees or officials have accepted anything of value, wh loan, or promise, from anyone that would constitute a violation of R.S. 42:1	
It is true that no member of the immediate family of any member of the governmental entity, has been employed by the governmental under circumstances that would constitute a violation of R.S. 42:1119.	ntal entity after April 1, 1980,
	Yes [No []
Budgeting	
We have complied with the state budgeting requirements of the Local Gove 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342,	
Accounting and Reporting	
All non-exempt governmental records are available as a public record and three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.	nave been retained for at least Yes [No []
We have filed our annual financial statements in accordance with R.S. 24:5	14. and 33:463 where
applicable.	
	Yes [No []
We have had our financial statements reviewed in accordance with R.S. 24	:513. Yes [No []
Meetings	_
We have complied with the provisions of the Open Meetings Law, provided	in R.S. 42:11 through 42:28. Yes [No []
Debt	

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements,

without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes [L] No []

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes No []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance that may occur subsequent to the issuance of your report.

to the issuance of your report,

The Colean Secretary 7/28/14 Date

Month Red Treasurer 7/28/14 Date

James Soilean President 7/28/14 Date